



# DAILY CONSTRUCTION REPORT

**True Line Railing, Inc.**  
 23820 Hawthorne Blvd., Ste.100  
 Torrance, CA 90505  
 Office: 310-783-7662  
 Fax: 310-783-7665

JOB ORDER # \_\_\_\_\_  
 DAY OF WEEK \_\_\_\_\_  
 DATE \_\_\_\_\_

WEATHER

JOB NAME \_\_\_\_\_  
 LOCATION \_\_\_\_\_

8 A.M. \_\_\_\_\_  
 12 P.M. \_\_\_\_\_  
 4 P.M. \_\_\_\_\_

Daily Construction Report shall be filled out signed by the Superintendent each day and be faxed or delivered to the office by the end of the week.

List work done by our men today. List any delays in work and causes of the delays by the sub-contractor or ourselves. Particularly, list all accidents on job whether ours or sub- and all verbal requests or agreements with subs on extra backcharge.

WORKMEN			
	FOREMAN	MEN	TOTAL
Field Staff			
Carpenters			
Laborers			
<b>TOTAL Esplanade Builders</b>			
SUBCONTRACTOR			
	FOREMAN	MEN	TOTAL
Mechanical			
Electrical			
Drywall			
Tapers			
Painters			
Acoustic Clg.			
Glazing Sub			
Sprinklers			
Plumber			
Roofer			
<b>TOTAL SUB</b>			

**DRAWINGS and INFORMATION NEEDED**

Project Manager \_\_\_\_\_

Job Superintendent \_\_\_\_\_